

MINUTES

ExSample PTA Minutes

September 24, 2012

The meeting was called to order by Terry Adams, co-President, at 7:00 p.m.

In attendance

[List attendees]

The Board, new principal, and guests were introduced.

The minutes were read from the August meeting. Erik Anderson made a motion to approve the minutes as read which was seconded by Kim Ralls. Motion carried.

The Treasurer's Report was presented by Kim Ralls, PTA Treasurer. Rachel Valdez made a motion to accept the Treasurer's Report as presented which was seconded by Erik Anderson. Motion carried.

Correspondence – No correspondence has been received since the last meeting.

Standing Committee Reports:

- **Membership**
The Membership Committee reported that the Fall Membership campaign is under way. There are currently 17 paid members of XYZ PTA. Their information has been entered in the OMDR system.
- **Volunteers**
[fill in with pertinent information]
- **Newsletter**
The newsletter will be sent via kid/backpack mail on the third week of each month. It will also be sent via email to all PTA members who provided email addresses when they joined PTA.
- **Computer Support**
The Computer Support Committee will be . . . [fill in with pertinent information]

Unfinished Business:

- **Parent Openings on Advisory Committees**
There are a number of parent openings on the Advisory Committee. These openings were listed in the most recent newsletter. Three parents indicated an interest in serving on the committee. Erik Andersen will follow up with those parents and do some additional recruiting to fill these openings
- **Vote on new Secretary**

Due to our elected Secretary having moved from our town, the BOD needed to fill the vacancy. Kim Abercrombie was nominated as the new Secretary. A motion to elect Kim was made by Tony Wang and seconded by David Jaffe. Motion carried and Kim Abercrombie was confirmed as the new Secretary.

- Vote on Proposed Budget

The budget for the current school year was distributed by Kim Ralls, PTA Treasurer, and reviewed by the board and PTA members at the last meeting. In tonight's meeting, David Jaffe made a motion to approve the budget as presented which was seconded by Rachel Valdez. Motion carried.

Principal's Report – Principal Jeff Hay presented his report.

New Business

- Recap of Back to School Night – September 9
- Parent Education Programs
- Teacher's Grants Application Process – Oakdale Schools Foundation

Announcements - Next Meeting – October 20, 2009, at 7:00 pm, school cafeteria

Adjournment - Motion to adjourn was made at 8:30 p.m. by Kim Ralls, seconded by Erik Anderson, and was passed unanimously