

## How to Run from the Floor for a MT PTA Board of Directors position

### Qualifications:

To run from the floor for an elected position on the Montana PTA Board of Directors, a person must be a member of a local PTA in good standing, chartered by the Montana PTA. Nominees for president-elect must have served at least one (1) year on the Montana PTA Board of Directors. Board of Directors members must be able to communicate via electronic mail.

In addition, members of the MT PTA Board of Directors are expected to attend board of director meetings customarily a weekend in July; a weekend in February, March, or April; the day before and a half day after Montana PTA Convention; the Montana PTA Convention held one weekend in the fall; a board retreat weekend in October; video/teleconferences; and if needed regional meetings. The Executive Committee and some Appointed Positions of the Montana PTA are expected to attend all face-to-face Board meetings and video/Teleconferences. Meetings are usually rotated between Billings, Great Falls, Missoula, and teleconference or video conference. Additional travel may be possible. All board members have additional committee assignments. Board of directors must reside in Montana. Authorized expenses paid by Montana PTA.

### Procedures:

Persons wishing to run for election from the floor must:

1. Make their intention to run from the floor known to the Nominating Committee Chair as soon as possible, but no later than seven (7) days before the first general session and provide a letter of recommendation from a local unit.
2. Demonstrate an understanding of the job description and time commitments involved.
3. Be in attendance at the convention.
4. Provide a written statement or list of qualifications to the Nominating Committee Chair in a sufficient number to provide a copy to each member of the convention body twenty-four (24) hours before the first general session of the convention.
5. At the first general session of the convention, the Nominating Committee will report and nominate the candidates selected by the committee from those who completed the application process. After the committee report, the President (or presiding officer) will ask if the committee has received notification of anyone wishing to run from the floor. The Nominating Committee will announce the list of any notifications they have received.